

# GASCOYNE HOLDINGS LIMITED

Gascoyne Holdings Limited

22 Charing Cross Road  
London  
WC2H 0HS

## Payment Details

Thank you for renting a property from Gascoyne Holdings Ltd.

This leaflet contains details for paying your rent. It is important that the correct rent be paid on time. We would recommend setting up a 'Regular Payment' directly from your bank account to ours. This will bring peace of mind that your rent is paid when it is due.

This type of payment is authorized by you with your Bank or Building Society and is controlled by you. Gascoyne Holdings will not be able to withdraw money from your account or adjust the amount of the payments.

### Property Reference Code

We will provide you with a 'Property Reference Code' for your flat. It is very important that you always quote this code as a reference with your rent payments. It informs our accounts team as to which flat to credit.

We can also accept cheques or cash for rent payment. **We do not accept any type of card payment at present.**

### Gascoyne Holdings Limited Bank Account Details

Bank:	<b>National Westminster Bank PLC – Hatfield Branch</b>
Account Name:	<b>Gascoyne Holdings Ltd – Rents Receivable Account</b>
Account Number:	<b>81554532</b>
Sort Code:	<b>60 10 18</b>
Swift code:	<b>NWBKGB2L</b>
Iban:	<b>GB88NWBK60101881554532</b>
Property Reference Code:	Printed in your tenancy agreement (usually on page 15)

# Standing Order Instructions to Pay Rent – All Properties

Please use this form to instruct your Bank or Building Society to pay your rent by Standing Order. Please fill in your details and give this form to your Bank or Building Society.

## Your Bank Details:

Bank Name and Address: .....

.....

Account Name: ..... Sort Code 

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Account Number 

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Please set up the following Standing Order and debit my/our account accordingly:

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Please pay to Account: **Gascoyne Holdings Ltd – Rents Receivable Account**

Bank: **National Westminster Bank PLC – Hatfield Branch**

Account Number 

8	1	5	5	4	5	3	2
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Swift code: <b>NWBKGB2L</b> Iban: <b>GB88NWBK60101881554532</b>
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Sort Code 

6	0	1	0	1	8
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Property Reference Code (must be quoted) 

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This code will be supplied to you on your tenancy agreement.

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## Payment Details

Amount of Payment: £

Amount of Payment in words:

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## When Paid

Date of payment (e.g. 1<sup>st</sup> or 30<sup>th</sup>)

Frequency (e.g. monthly, quarterly, etc.)

Start Date (Date of first payment)

Total Number of payments  or date of last payment

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## Confirmation

Signature ..... Date .....